



PLEASE READ THIS FIRST

Thank you for downloading a free preview of our IATF 16949:2016 Documentation Toolkit!

For an easier start, please read these few instructions:

- 1) The **documents in the Toolkit are sorted in a sequence** that should follow your implementation – the first folder is the Procedure for Document and Record Control; the next folder is the Project Plan.
- 2) In the root folder of the Toolkit you'll find the file named “**List of documents**”, which describes some very important things: which documents from the toolkit are related to which IATF 16949 requirement, and which documents are mandatory by IATF 16949:2016.
- 3) If you **receive an error opening certain files**, this is probably because the file name is too long – please copy the file to your Desktop and it should open normally there.
- 4) Soon, you will **start receiving tips and tricks** on how to fill in the templates via e-mail – if you don't start receiving these emails, please check your Spam folder.
- 5) Please read the **Terms of Use for Documentation** located in this folder.
- 6) Click here to see [Pricing & Options](#).

If you need any support, please contact us using this email address: support@advisera.com

Your support team @ 16949Academy