Appendix 3 – List of Types of Records

No.	Code	Name of record	Form version	Retention Period	Note
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					

Commented [16A1]: If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

Commented [16A2]: Write in here the current version of form used to create the record.

Commented [16A3]: For PPAP records, tooling, maintenance,

[job title]
[name]

_____
[signature]