

## Appendix 2 – Project Plan and Review

Phase:	Name	Description	Deadline:	Start	End	Status	Phase Status			Phase Manager
							Approved by:	Validated by:	Reviewed by:	
I										
Changes reviewed by:										
II										
Changes reviewed by:										
III										

**Commented [16A7]:** Phases are defined by design and

**Commented [16A8]:**

**Commented [16A1]:** Activities within the phase are defined by team member responsible for the phase.

**Commented [16A3]:**

**Commented [16A4]:** Input elements for each phase are defined

**Commented [16A5]:** Deliverables for each phase are defined by

**Commented [16A6]:** Deliverables for each phase are defined by team member responsible for the phase.

**Commented [16A9]:** Changes in phase are defined by team member.

**Commented [16A2]:** Defined by team leader.

**Commented [9A10]:**

**Commented [16A11]:** Deliverables for each phase are defined by team member responsible for the phase.

**Commented [16A12]:** Deliverables for each phase are defined by team member responsible for the phase.

[organization name]

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Changes reviewed by:											

**Commented [16A13]:** Team leader; delete if there were no changes in phase.

[job title]

[name]

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[signature]