

[organization name]

Appendix 9 – Quality Plan

Process name:							
Activity	Quality characteristics	Activity	Person responsible	Frequency of	Method of	Record ID	Note
	under control						

Commented [16A1]: Write in the names of activities in process by their order of execution.

Commented [16A7]: Write in the name and ID of record where measured values are entered.

Commented [16A4]: Write in the name or job title of person

Commented [16A3]: Write in the name of document for

Commented [16A5]: In activity where sampling and

Commented [16A6]: For example:

Commented [16A2]: In activities that need control of quality characteristics, e.g. dimensions, humidity, weight, etc. if there is

[job title]

[name]

[signature]