Appendix 3 – Problem Solving 8D Template

Supplier:	

8D Analysis Report			
			Start date

Last update			
	[describe the problem and reference to relevant documents]		
	[name], [job title], [team leader]		
	[name], [job title], [team member]		
	[name], [job title], [team member]		

Containment Actions	Implementation date	

Proposed corrective actions (CA)		

		CA Effectiveness

	Implementation date	
[Product FMEA]		
[Process FMEA]		
[Control Plan]		
[Procedure]		
	[Yes/No]	
	[name], [job title], [phone], [email]	

[job title]

[name]

_____

[signature]

Commented [16A1]: Write here part numbers and their name, according your identification system.

Commented [16A2]: The goal of containment actions is to

Commented [16A3]: This can be calculated, for example, as

Commented [16A4]: If multiple causes lead to an effect, write percentage for each cause, otherwise write "100%," and delete redundant rows.

Commented [16A5]: Write here whether the corrective action was effective or not.

Commented [16A6]: These are examples of documents that can be updated based on results of 8D analysis.