

[organization name]

Appendix 3 – Manufacturing Process Audit Checklist

Item or process step	Process Description	Compliant? Yes/No		
1. Project Management				
1.1				
1.2	Do team members possess			
...				
2. Plan and develop product and process				
2.1				
2.2	Flow chart, FMEA, Control Plan AIAG manuals if no customer procedures exist?			
...	...			
3. Supplier management				
3.1				
3.2				
4. Production				
4.1 Incoming				
4.2				
4.3				
4.4 Shipping				
4.5				

Commented [16A1]: For section 4th – production you will need to define your own questions based on your control plan and related documents.

Commented [16A2]: Add here specific questions regarding project management, according your organization.

Commented [16A3]: Add here questions to check how product and process development specific methods are applicable for your organization.

Commented [16A4]: Add here a process step from flow chart/control plan.

Commented [16A5]: Define here your own questions based on

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