Appendix 1 – Checklist for Evaluation of Suppliers

Commented [AS91001]: If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

Commented [AS91002]: Rank is:

No.	[illegible]	[illegible]	SQ	P	SR	PT	DT	Total	Rank

Legend:

[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]

Commented [AS91003]: These are suggested criteria and range of points; adapt to needs of organization.

[job title]
[name]

_____
[signature]

©2017 This template may be used by clients of Advisera Expert Solutions Ltd. www.advisera.com in accordance with the License Agreement.