

[organization name]

Appendix 5 – Record of Traceability

Product name:		Traceability request stated by:	<ul style="list-style-type: none">•••	
Name and ID of input document	Name of process/phase	Name and ID of input document	Name and ID of output document	Name and ID of output document

Commented [AS91001]: Select one or more from offered

Commented [AS91002]: Document that accompanies raw

Commented [AS91003]: Write in the name of process or phase where input material enters.

Commented [AS91004]: E.g. Working order

Commented [AS91005]: In cases when multiple processes are executed on product, including warehousing.

Commented [AS91006]: E.g. invoice, delivery note, etc.

[job title]

[name]

[signature]