

[organization name]

Appendix 1 – Non-Conformity Record

Identification of Non-Conforming Product		
Product, service, or process ID:		
		Date:
Recall/Withdrawal of Non-Conforming Product:		
Quantity of product sent to buyer (measuring unit):	% of recalled/withdrawn product:	
Hazard analysis report ID:		
Dealing with Non-Conformity		
<input type="checkbox"/> Reusing or prequalification for other purpose	Team members: 1. 2.	
<input type="checkbox"/> Correction (Rework)		
<input type="checkbox"/> Other:		
Corrective action (Yes/No):		

Commented [AS91001]: If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

Commented [AS91002]: This can be Series No., batch No., Expiring and Production date, etc.

Commented [AS91003]: This field is used only if there is nonconforming product.

Commented [AS91004]: This part is used only if there is nonconforming product.

Commented [AS91007]: Write in the members of Non-Conforming Product Team.

Commented [AS91005]: Choose option only for dealing with non-conforming product.

Commented [AS91006]: Write in here the description of the concession obtained.

[job title]

[name]

[organization name]

[signature]