

[organization name]

Appendix 1 – List of Equipment

Inventory ID	Manufacturer number/ID	Calibration / Verification method	Note

Commented [AS91001]: If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

Commented [AS91004]: E.g. "In use / Production", "Under Maintenance" etc.

Commented [AS91003]: E.g. Monthly, Yearly

Commented [AS91005]: E.g. "No calibration", "Owned by employee" "Customer supplied" etc.

Commented [AS91002]: E.g. For a calliper the method might be using calibration gauge blocks and the acceptance criteria could be "+/- 0.0001"

[job title]

[name]

[signature]