

[organization name]

Appendix 3 – Registry of Complaints about Suppliers

No.	Product/Service Name	Supplier	Complaint Description	Document Reference	Recorded By

Commented [134851]: If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

Commented [134852]: This can be Non-conforming Product

[job title]
[name]

[signature]