

[organization name]

Appendix 5 – Purchasing Verification Record

Supplier:	Invoice or Delivery Note:						
Product name	Received	Accepted	Rejected	Returned	Disputed	Product Specification	Note
Date:							

- Commented [AES1]: E.g., Gauze bandages
- Commented [AES2]: E.g., 100 tons
- Commented [AES3]: E.g., 100 tons
- Commented [AES4]: E.g., 5 tons
- Commented [AES5]: E.g., 0 tons
- Commented [AES6]: E.g., the shipment has been accepted, 5
- Commented [AES7]: E.g., Product Specification Record No.3532

Type of test:	
Checked parameters:	
Test Method/Procedure:	
Equipment:	
Test Date:	

- Commented [AES8]: E.g., Unrolling Tests on Gauze Bandages
- Commented [AES9]: E.g., force to unwind the bandages from a roll
- Commented [AES10]: E.g., Zwick materials testing machine
- Commented [AES11]: E.g., 5 tons of the received product was

Controlled by / [job title]:

[signature]

- Commented [AES12]: Only necessary if the Procedure for Document and Record Control prescribes that paper documents must be signed.