

[organization name]

Appendix 1 – Non-Conforming Product Record

Identification of Non-Conforming Product		
	Product ID:	Quantity of Non-
		Date:
Quantity of product sent to		% of recalled/withdrawn product:
Referring document:		
<input type="checkbox"/> Destruction • •		Team members:
<input type="checkbox"/> Recycling		1.
<input type="checkbox"/> Correction (Rework) • •		2.
<input type="checkbox"/> Approval of use (Use "As is") • •		
Corrective action (Yes/No):		

Commented [13A1]: This can be Series No., batch No., Expiring and Production date, etc.

Commented [13A3]: Write in the members of Non-Conforming Product Team.

Commented [13A2]: Choose option for dealing with non-conforming product.

[job title]

[name]

[signature]

Commented [13A4]: Only necessary if document is in paper form.