

[organization name]

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## Appendix 2 – Registry of Non-Conformities

No.	Reference	Date	Description of Non-Conformity	Responsible Party	Due Date	Resolution	Note

**Commented [13A1]:** If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

[job title]

[name]

\_\_\_\_\_

[signature]

**Commented [13A2]:** Only necessary if document is in paper form.