

[organization name]

Appendix 2 – Registry of Nonconformities

Commented [AES1]: If the organization uses electronic documents, the signature of the responsible person must be signed.

No.	Name of the product	Date	Description of nonconformity	Responsible Person	Responsible Area	Responsible Position	Note

[job title]

[name]

[signature]

Commented [AES2]: Only necessary if the Procedure for Document and Record Control prescribes that paper documents must be signed.