

Confirmation for Erasure of Data

[ADDRESSEE]

[ADDRESS]

[POSTCODE] / [EMAIL ADDRESS]

[DATE]

Dear [Name],

Decision regarding your request under the General Data Protection Regulation ("GDPR")

Following your request, [redacted] to permanently delete all the personal data that we hold about you. As a result, information about you, we are willing to let you know our decision with regard to that request.

Having reviewed your request to delete and considered whether the circumstances surrounding how we process your personal data, we agree that there is no reason for us to continue to hold that data.

We can confirm that we have permanently deleted all such data. In addition, the data we have processed:

1. [redacted]
2. [redacted]
3. [redacted]

We consider our obligations under the GDPR with regard to your request to be fulfilled and we will [redacted] with regard to your request.

If you have any queries about the content of this letter, or you would like to contact the local Supervisory Authority, please contact [redacted] by writing to [redacted] or by visiting [redacted]. You also have the right to complain to [redacted] if you are not happy with how we have handled your request. You can contact [redacted]

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Yours sincerely,

Signed

[Name]

For and on behalf of [Company Name]

Comment [EUA1]: This document [redacted]

Comment [EUA2]: Please insert the contact details of the data subject.

Comment [EUA3]: Please insert the name of the data subject.

Comment [EUA4]: Please insert the [redacted]

Comment [EUA5]: Please insert the [redacted]

Comment [EUA6]: Please insert the name of the DPO or the person responsible for personal data protection.

Comment [EUA7]: Please insert the [redacted]

Comment [EUA8]: Please insert the [redacted]

Comment [EUA9]: Please insert the details of the local Supervisory Authority. You can find a list of Supervisory Authorities in the EU at https://edpb.europa.eu/about-edpb/board/members_en

Comment [EUA10]: Please insert the name of the local Supervisory Authority.

Comment [EUA11]: This letter can be [redacted]

Comment [EUA12]: Please insert the [redacted]

Comment [EUA13]: Please insert the name of your company here.