

[organization name]

Appendix 1 – Proficiency Testing Record

	Name of Calibration	Date of PT	PT Passed	PT Failed	Next Due Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

[job title]

[name]

[signature]

Commented [170251]: This form is used to track proficiency testing (PT) requirements for each test or calibration performed by the laboratory.

Commented [170252]: The name and title of the test or calibration.

Commented [170253]: The date that the PT was done.

Commented [170254]:

Commented [170255]:

Commented [170256]: When this test or calibration

Commented [170257]: This is only necessary if the document is in paper form.