

[organization name]

Appendix 2 – Annual Program of Internal Audits

This annual program is written for the period from [date] to [date].

Internal audits according to the ISO 45001 standard will be conducted in the following way:

No.	Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Planned audits												
1.													
2.													
3.													
4.													
5.													
6.													
7.													
8.													
9.													
10.													

Legend:



[job title]

[first and last name]

[signature]

Commented [45A1]: If there will be only one internal audit throughout the year that would cover the whole scope of the OH&SMS, then this table is not necessary.

Commented [45A2]: These icons should be added in under months as planned and later as executed audits.

Commented [45A3]: The signature is needed only if the document is in paper form.