

[organization name]

Appendix 1 – Continual Improvement Plan and Review

No.	Issue/Problem	Responsibility	Deadline
1.	Employees are not aware of the consequences of	HSE Manager and Production Manager	30.06.2018.

Commented [45A1]: This is an example, adapt to the organization needs.

[job title]
[first and last name]

[signature]

Commented [45A2]: The signature is needed only if the document is in paper form.