

[organization name]

Appendix 1 – List of Interested Parties, Legal and Other Requirements

| Interested party | Document stipulating | Related aspect, product/service, process or activity | Deadline for |
|------------------|----------------------|--|--------------|
| Workers | Records from | | Immediately |
| | | | |

Commented [45A1]: This is an example.

[job title]
[first and last name]

[signature]

Commented [45A2]: This is only necessary if the document is in paper form.