

[organization name]

## Quality Policy

The basic orientation of [organization's name] is to be recognized for quality in [write in the area of industry in which the organization is involved].

This will be achieved through:

- Management of organization, along with employee-established quality objectives and defined responsibilities for their fulfillment
- Establishing, applying, maintaining and continual improvement of effectiveness of Quality Management System – ISO 9001:2008
- Continual enhancement of customers' satisfaction
- Tracking and applying new technologies and educating employees
- Pursuing legal and standard requirements
- Careful selection of suppliers
- Commitment to increase quality of [product/service] in order to exceed customers' expectations
- Making continuous improvement a part of every day and every job
- Ensuring that our Policy and Procedure Manuals reflect what we actually do
- Understanding how our jobs fit into the overall flow of work at [organization's name]
- Continuously upgrading the Quality Management System in all stages ranging from [order receipt, production, shipment to activities after shipment].

**Comment [9A1]:** Adapt to organization's business.

**Comment [9A2]:** These are example statements of how the company will meet their objectives. These example statements are not applicable to all companies and industries. For more quality policy.

[job title]

[first and last name]

[signature]

**Comment [9A3]:** Only necessary if document is in paper form.