

[organization name]

Appendix 3 – Registry and Status of Nonconformities and Corrective Actions

No.	Name of process/activity	Date	Description of Nonconformity	NC record ID	Short description of Corrective action	C action Record ID	Status of action	Note

Comment [9A1]: If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

Comment [9A4]: This table is the master data for corrective and preventive actions in the system database.

Comment [9A2]: Write in here the ID of Corrective Action Record.

Comment [9A3]: Status of Corrective actions in the system database should be the same as of corrective and preventive actions.

[job title]

[name]

[signature]

[signature]

Legend:

NC – Nonconformity

C – Corrective action

Comment [9A5]: Only necessary if document is in paper form.