

[organization name]

Appendix 1 – Registry of Key Risks and Opportunities

Source of risk/opportunity	Risk/Opportunity Description	Impact	Actions to address Risk/Opportunity	Responsibility	Deadline	Evaluation date	Evaluation results
Key Risks							
Key Opportunities							

Comment [9A2]: Write in here the name of the responsible person and their authority.

Comment [9A3]: Write in here deadline for enforcing actions to address risks and opportunities.

Comment [9A1]: Write in here the date of evaluation of effectiveness of actions to address risks and opportunities.

Comment [9A4]: Write in here the date of evaluation of effectiveness of actions to address risks and opportunities.

[job title]

[first and last name]

[signature]

Comment [9A5]: Only necessary if document is in paper form.