

Appendix 1 – Project Task

Project name:	
Project objectives:	
Design and development team:	
1. [name, job title], team leader	
2. [name, job title], team member	
3. [name, job title], team member	
Inputs for design and development	
Product characteristics <i>(Functional and performance aspects)</i>	
Information about <i>(customer, market, project)</i>	
Standards and regulatory requirements:	
Standards or codes <i>(if applicable to the implementation)</i>	
Potential consequences of <i>(failure due to nature of the product or service)</i>	
Date of issuing project task:	
Date of project start:	
Project deadline:	

[job title]

[name]

[signature]