Appendix 1 – Checklist for Evaluation of Suppliers

No.	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	DT	Total	Rank

Commented [9A1]: If organization uses electronic databases, then this Appendix is not needed, and data listed here can be stored in database.

Commented [9A2]: Rank is:
- **A** – Exceptional
- **B** – Acceptable
- **C** – Acceptable with further testing
- **D** – Unacceptable

Legend:

Symbol	Criteria	Range of Points
[illegible]	[illegible]	from 0 to 30
[illegible]	[illegible]	from 0 to 25
[illegible]	[illegible]	from 0 to 20
[illegible]	[illegible]	from 0 to 15
DT	Delivery Time	from 0 to 10

[job title]
[name]

_____
[signature]

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