

[organization name]

Appendix 5 – Record of Traceability

Product name:		Traceability request stated by:	<ul style="list-style-type: none">Customer:	
Name and ID of input document				Name and ID of output document toward customer

Commented [9A1]: Select one or more from offered options that suits organization. Write in other reasons for implementation of traceability if they exist.

Commented [9A2]: Document that accompanies raw material at entrance in organization. E.g. Delivery note from supplier.

Commented [9A3]: Write in the name of process or phase where

Commented [9A4]: E.g. Working order

Commented [9A5]: In cases when multiple processes are executed on product, including warehousing.

Commented [9A6]: E.g. invoice, delivery note, etc.

[job title]

[name]

[signature]