

Appendix 1 – Exercising and Testing Report

Exercising and testing was conducted in the following way:

- period: from [date] to [date]
 - [redacted]
 - [redacted]
 - [redacted]
 - [redacted]
 - [redacted]
- encountered in each step; also include the scenario used to conduct exercising and testing]

Commented [27A1]: Learn more here:
 How to perform business continuity exercising and testing according to ISO 22301
<https://advisera.com/27001academy/blog/2015/02/02/how-to-perform-business-continuity-exercising-and-testing-according-to-iso-22301/>

Commented [27A2]: If the number of involved people is not too large, provide names of persons who conducted the exercising and testing.

Achievement of testing objectives:

Testing objectives:	Achievement of objectives (i.e. whether the objectives were achieved or not)

Based on testing results, the following corrective actions were initiated:

- [redacted]

Recommendations:

- [redacted]

In [place], [date]

[job title]

[name]

[organization name]

[confidentiality level]

[signature]

[signature]

Commented [27A3]: Only necessary if the Procedure for Document and Record Control prescribes that paper documents must be signed.