

Appendix 4 – Transportation Plan

In case recovery plan(s) are activated, transportation will be organized in the following way:

Departure site	Destination	Who or what is transported	Time of departure	Time of arrival	Carrier
Acme HQ located on 123 Street		Employees in the IT department			Taxi Company Steel (phone number 224477)
Acme HQ located on 123 Street					

Commented [27A1]: Use this document to include the information needed related to transportation of personnel and goods in case of emergency.

Commented [27A2]: Primary sites or assembly points - E.g. street, number, city, ZIP code

Commented [27A3]:

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Commented [27A8]: These are just examples please change this information according to your company practice.